



ALSTON MOOR PARISH COUNCIL MINUTES

The minutes of the proceedings of the **MONTHLY MEETING** of Alston Moor Parish Council held on **Monday 2nd June** at 19:00hrs in the Nenthead Village Hall.

Present:

Councillors:

Cllr. Miller, Cllr. Bondi, Cllr. Martin, Cllr. Davies, Cllr. Grew, Cllr. Robertson, Cllr. Robinson, Cllr. Monk, Cllr. Green
Cllr. Ho (arrived 19.03hrs), Cllr. Edgar (arrived 19.19hrs).

Clerk/RFO:

Claire Thomson

Also in attendance:

Members of the Public: 2

2526/34 **Public Participation (Timed item 15 minutes)**

No public participation

2526/35 To receive **apologies & consider approval of the reasons** given for absence
Cllr. Hanley Cllr. Robinson (UC) Nothing received for Cllr. Best before meeting.

2526/36 **To record all votes on every agenda item by name to make it clear what you vote whether it's for, against or abstain. It will be recorded in the minutes by your name next to what you voted for, this is in our Standing Orders, Section 3 Paragraph 5**

2526/34.1 **Minutes of the Last Meeting of Alston Moor Parish Council**

The minutes of the Parish Council meeting held on Monday 12th May 2025 were considered.

Motion: To authorise the chairman to sign, as a correct record, the minutes of the Parish Council meeting held on 12th May 2025. Proposer: Cllr. Robertson, Seconder: Cllr. Davis, Vote: Favour - Cllr. Bondi, Cllr. Monk, Cllr. Davies, Cllr. Miller, Cllr. Martin, Cllr. Robertson, Cllr. Ho, Cllr. Grew. Against - None Abstention - Cllr. Green, Cllr. Robinson.

Resolved: to accept the minutes of the previous meeting

2526/35.1 **Declarations of interest & requests for Dispensation**

1. **To receive declarations of interest for agenda items** – None

2. **To receive dispensation** – Prior to the meeting the Clerk issued Dispensation Request Forms to Cllr. Robinson to be completed in relation to Alston Town Hall and returned to Clerk before the meeting. The Clerk requested that the forms cover dispensation from May 2025 to April 2027, this is to be in the minutes & recorded at each meeting.

Resolved: Minuted 2526/12.3 that the Council delegates the power to grant dispensations to the Clerk. The power rests with the relevant authority under section 33(1) of the Localism Act 2011 and the basis is set out under section 33(2).

2526/36.1 **To note councillor vacancies & review any co-option candidates**

One co-option candidate for vacancy at Nenthead – Judith Crossley. Judith introduced herself to the council and requested to take the position of co-option councillor for one of vacancies at Nenthead.

Motion: To accept Judith Crossley to the position of co-option Councillor for Alston Moor Parish Council representing Nenthead.



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Proposer: Cllr. Green, Seconder: Cllr. Robinson Vote: Favour – Cllr. Monk, Cllr. Bondi, Cllr. Martin, Cllr. Grew, Cllr. Ho, Cllr. Miller, Cllr. Robertson, Cllr. Green, Cllr. Robinson, Cllr. Davies Against – None, Abstain – None.

Resolved: to accept Judith Crossley as a member of the council. As the Clerk did not have the paperwork at the meeting, Judith stayed a member of the public for the rest of the meeting. Clerk to arrange with Judith to get paperwork signed before next meeting.

2526/37 **Chair's Report**

The Chair had no report this month

2526/38

Westmorland & Furness Councillors Report – Both Cllr. Robinson (UC) & Cllr. Hanley were absent therefore no reports were verbally reported. Cllr. Hanley emailed 2 reports to Clerk prior to this evening's meeting; these are on the council website and included in the appendix of the minutes.

Police Report - The monthly report from Cumbria Police was circulated to all councillors prior to the meeting. It was requested that a Cumbria Police representative to attend the next meeting. The Clerk to send out an invite.

Nenthead ward meeting update – Cllrs. Robertson & Robinson reported that there were 6 present at the last ward meeting. Unfortunately, Brian Aves was ill. Discussions included the Village Hall & Nenthead Community Projects which was doing very well and thanks was given. It was noted that Cllr. Ho disagreed with the work being done on Nenthead Fountain due to health & safety concerns.

Overall Alston Moor Parish Council wanted to say a big Well Done! to all involved with the ongoing work within Nenthead.

Cllr. Robertson left the room briefly during a coughing fit and then returned to the meeting.

2526/39

Committees, working groups & consider any actions required

2526/39.1 Committee – Development, Governance & Personnel (DGP) – which includes staffing – to be discussed in a closed session

2526/39.2 Group Representatives

Alston & Fellside Place Action Group (PAG) – Cllr. Martin mentioned that there was progress on various fronts.

Alston Moor Partnership – Cllr. Bondi reported that the recent lunch event was very positive.

Alston Moor Traffic Management Group – Meeting needs organised with agenda items.

NWAS Alston Moor Working Group – Cllr. Grew & Cllr. Monk requested to invite a representative to attend a council meeting, potentially September meeting. Cllr. Miller asked if they would attend the Alston Gala to drum up interest in the new EMT training and becoming a first responder for Alston Moor.

Tree Warden – Cllr. Robinson reported that there were no immediate issues.

Fitness Club/Pavilion – No update

Tyne Willows Management – waiting for date for carpark resurfacing

AMERG – No update

Hospital Group – No update

Alston Community Transport – No update

2526/40

2526/40 1. Benches for removal/repair/replace/sites for new benches - Ongoing

R Miller



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2526/40 2. IT Software – emails – Cllr. Martin advised that the new .gov.uk website was up and running. "alstonmoorparish.gov.uk". The process of issuing each councillor the new email address is taking some time to add to iPad but will be issued as each one is completed. Cllr. Martin mentioned that Alston Moor Parish Council may need to purchase Microsoft for the iPads but Cllr. Monk said she may know a way round this. Cllr. Monk & Martin to try and get this resolved before looking at purchasing Microsoft for all the iPads.

2526/40 3. Price request for Garrigill car park to be tarmacked – Clerk advised that a request had been sent for a price, but nothing has been received as yet. Ongoing and to chase up for next meeting.

2526/40 4. Fairhill Pavilion toilet access – Cllr. Best requested this on agenda but not in attendance therefore added to next month's meeting.

2526/40 5. Handy person – Cllr. Miller reported that after three applicants were interviewed, one was appointed. They will visit each ward to see what jobs are required and start work on tasks assigned. 1st job was to make the footway under Brewery Bridge safe by recementing the loose and missing stones on the path. It was requested that the Clerk was to open an account with a builders merchant and ensure any training required is done. Cllr. Ho raised a concern over insurance but was advised that the handy person is self-employed and has their own public liability insurance.

2526/40 6. Sign on Tyne Willows – Cllr. Davies advised that on certain "camping" websites Tyne Willows Car Park was listed as a place to stay overnight for caravans/camper vans. This has never been the case and Cllr. Davies felt that a notice should be added to the sign saying no overnight camping allowed. It was discussed and concerns raised about rules for the travellers and certain events using the playing fields like Alston Live where camping is allowed. It was pointed out that the travellers stay on the car park, but it is not an "official overnight stay" as running water is not provided. Alston Live hire the playing field for camping not the carpark. It was decided that as a temporary measure "no camping/overnight stays" notice will be put in the car park area.

Motion: to have a temporary notice for the car park area stating "no overnight stays/camping allowed"

Proposer: Cllr. Davies Seconder: Cllr. Bondi

Vote: Favour – Cllr. Miller, Cllr. Monk, Cllr. Davies, Cllr. Bondi, Cllr. Green, Cllr. Ho, Cllr. Grew, Cllr. Edgar, Cllr. Robinson, Cllr. Robertson. Against – Cllr. Martin Abstain – None.

Resolved: to issue a temporary notice.

2526/40 7. Policies to be reviewed & approved – Cllr. Bondi said that firstly correction on the name on the Financial Regulations must be made from Alston Marsh to Alston Moor!

Review of the "Financial" & "Expenses" policies are to be carried over to the next meeting.

2526/41

Planning Applications & Decisions

2526/41.1 Applications received

2024/2253/LBC Ivy House The Row Nenthead CA9 3PE

Listed building consent to replace existing single sash timber windows and top opening with wooden double-glazed to match previously approved & replaced windows.

Ran



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Motion: to approve with stipulation that the same thickness glazing is used.

Proposer: Cllr. Green Seconded: Cllr. Robinson

Vote: Favour - Cllr. Miller, Cllr. Robinson Cllr. Ho, Cllr. Davies, Cllr. Robertson, Cllr. Monk, Cllr. Edgar, Cllr. Bondi, Cllr. Green, Cllr. Martin. Against – None

Abstain – Cllr. Grew.

Resolved: to approve with stipulation that same thickness glazing is used.

2025/0875/LBC Ivy House The Row Nenthead CA9 3PE

Listed building consent to re-roof dwelling using existing stone slates & associated chimney repairs.

Motion: to approve re-roofing & associated chimney repairs.

Proposed: Cllr. Robertson Seconded Cllr. Davies Vote: Favour - Cllr. Grew, Cllr. Green, Cllr. Miller, Cllr. Robinson, Cllr. Robertson, Cllr. Monk, Cllr. Edgar, Cllr. Davies, Cllr. Bondi, Cllr. Ho, Cllr. Martin. Against – None Abstain – None.

Resolved: to approve re-roofing & associated chimney repairs.

2025/0816/FPA Off Licence Front Street Alston CA9 3SE

Change of shop front windows to original design, replacement of single-glazed timber windows with double-glazed uPVC & replacement of existing timber doors with composite.

Motion: to approve change of windows & uPVC windows & doors.

Proposed: Cllr. Green Seconded Cllr. Robertson Vote: Favour - Cllr. Robinson, Cllr. Miller, Cllr. Robertson, Cllr. Monk, Cllr. Green, Cllr. Edgar, Cllr. Davies, Cllr. Bondi, Cllr. Martin. Against – None Abstain – Cllr. Ho, Cllr. Grew.

Resolved: to approve change of shop front windows back to original, replace single-glazed windows with double-glazed uPVC windows & replace timber doors with composite.

2025/0928/SCRE Land off A689 adjacent to the river Nent, Nenthall

**Nothing could be found regarding this application* more information required.*

202526/41 2. Planning Approved

2025/0266/HOU & 2025/0314/LBC both were approved on 30/5/25 with conditions.

2526/42

Finance Reports & Accounts

The finance reports & accounts were circulated prior to the meeting.

2526/42 1. Current Balance of the Community Account as at 31/05/2025
£166802.46

2526/42 2. Consider payments for approval – see Appendix 2

Motion: to approve payments.

Proposed: Cllr. Miller Seconded: Cllr. Davies

Vote: Favour - Cllr. Grew, Cllr. Miller, Cllr. Ho, Cllr. Robertson, Cllr. Robinson, Cllr. Edgar, Cllr. Bondi, Cllr. Green, Cllr. Davies, Cllr. Martin. Against – Cllr. Monk (Clear Councils invoice) Abstain – None.

Resolved: to approve payments

2526/42 3. Approve any payments required between meetings

Clerk advised that Garrigill Village Hall invoice had still not been received.

Approval required for invoice for USB type C plugs for iPads costing £87.92.

Motion: to approve payment.

Proposed: Cllr. Miller Seconded: Cllr. Davies

Vote: Favour - Cllr. Grew, Cllr. Miller, Cllr. Monk, Cllr. Robertson, Cllr. Robinson,

R Miller



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*Cllr. Edgar, Cllr. Bondi, Cllr. Green, Cllr. Davies, Cllr. Martin. Against – None
Abstain – Cllr. Ho.*

Resolved: to approve payments

2526/43 Note the status of assets & consider any action required

Tyne Willows Playing Field – Plan for Appleby Fair, Toilets & Police. Cllr. Miller has contacted WAFC; spoke to Emma Brass who confirmed 3 toilets were being delivered for the travellers use. Also, Cllr. Miller commented about the wooden poles that had been put around the town to prevent unauthorised stopping were not close enough together. He was told that they were the same as last year but Cllr. Miller as well as other councillors disagreed.

Firs Woodland Walk - nothing to report

Pavilion – works are to be carried out to make improvements to the facilities at the pavilion. A rough cost for this is between £15-20K, to be paid by money previously put aside for this purpose.

Village Benches – nothing to report

Bus shelters - ongoing, to purchase suitable paint and enquire if this requires a specialist company.

Notice Boards – has had new Perspex & handles fitted thanks to Cllr. Best.

Defibrillators – new defibrillator & pads have been ordered, awaiting delivery this week.

Nenthead Fountain – nothing new to report

Christmas Trees & Lights – these will be looked at and assessed in September 2025

2526/44 Note status of Open Spaces/ Trees & consider any action – Nothing to report

2526/45 Correspondence – Received

- 1. Alston Moor Fitness Club** – an email has been received from Ryan Sherratt asking if the Gym can upgrade the toilet in the pavilion. As this had been discussed in 2526/43, permission has not been granted for the gym to carry out works that Alston Moor Parish Council are responsible for as the landlord. The Gym & Alston Moor Parish Council are working closely together to get this work completed with the least disruption for the Gym members and in a timely manner.

- 2. Samuel Kings School** – to be discussed in closed session.

Cllr. Robertson left the meeting 20.33hrs

Cllr. Green left the meeting 20.35hrs

2526/46 Items for the Next Meeting of the Parish Council

- Grant Application received 1st May 2025 from Alston Heritage
- Discussion regarding the cemeteries within the parish with WAFC representatives and to invite Shelia Wyatt
- Nenthead group opposing water treatment works, Ian Grey attending the next meeting to answer any questions in July's meeting.
- Invite the police to attend the next meeting for Q&A

2526/47 To consider any councillor or officer training
Ladder training for handy person.

R Miller



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2526/48

Date and Time of Next Meeting

The next **PARISH COUNCIL** meeting to be held on Monday 7th July 2025 at 7.00pm. Meeting to be held Garrigill Village Hall

2526/49

Exclusion of public & press (Public Bodies Admission to Meetings Act 1960)

Resolve to close the meeting at 20.41hrs

2526/53

Close Parish Council Meeting

Meeting closed 21.05hrs

Cllr. Ho left meeting 21.06hrs

2526/54

Open Fairhill Charity Meeting

Cllr. Miller closed the meeting at 21.15 hrs

Please note: all Parish Council meetings are open to members of the Public.

Chair Signature:

R. Miller

Date:

7/7/25

Clerk Signature:

C. Wetherman

Date:

7/7/25

2526/42

PP RM 2nd DD

Date	Order No	Status	Total	Description	Supplier	Invoice No
31.05.2025	244	Outstanding	£109.76	Nenthead Fountain Repairs	Nenthead Fountain	
30.05.2025	227	Outstanding	£862.74	Office Rent	Alston Town Hall	ATH2587
27.05.2025	224	OverDue	£1,036.07	Insurance	Clear Councils	LCO02879
22.05.2025	222	Outstanding	£60.00	Parish Seat repairs	Alston Community Workshop	0015
29.05.2025	221	Outstanding	£200.00	Audit	CheckMate Independent Internal Audit Services	2

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DM
Against