

End of Grant Report

Group Name:

This end of grant report form should be returned to us as soon as your project or activities are complete. If twelve months have passed and you have not spent the grant please complete the form to explain why.

Section 1: Spending Your Grant

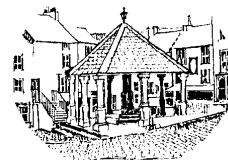
Please give details below of the items or activities funded by this grant.

Item / Activity	Cost
Total amount spent by your group	£

If the items or activities detailed above are different in any way from what was stated in your original application form, use the space below to explain the change(s).

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ALSTON MOOR PARISH COUNCIL



Section 2: The benefits of your grant

Please explain the difference your project has made as a result of our grant.

Section 3: Beneficiaries

How many people benefited from your grant?

Section 4: Signed declaration

I confirm that the details contained in this form are correct and that we will keep all financial records and accounts, including receipts for items purchased with the grant, for at least two years from payment of the grant. We understand that this does not release us from our statutory obligations to keep records for longer periods.

The main or senior contact (the same person that signed the grant agreement) must sign this form.

Name: _____

Position in organisation: _____

Contact telephone number: _____

Signature: _____

Return Address:

Alston Moor Parish Council

Alston Town Hall

Front Street

Alston

Cumbria

CA9 3RF

Tel: 01434 382076

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